

# RESPONSABILITAS

## « AUDITOR AND CSR EXECUTIVE »

### Position:

AUDITOR AND CSR EXECUTIVE

### Time:

Full-time

### Who we are:

With 30 cumulated years of experience, at Responsabilitas we provide audit, consulting, and training services. We are dedicated to increasing the performance of the supply chain in the respect of the environment and people's rights. We are now looking for a new colleague to join our young and multicultural team!

### Requirements:

With a bachelor's degree in engineering or Human sciences related majors, interested in social and environmental issues, Chinese proficiency and good English writing skills, eager to learn, and a good team player. Able to deliver social compliance audits in various industry types and deliver coordination between parties. You will be based in our Shanghai office and will directly report to our Technical manager.

### Job description:

You will need to:

- Assist in the review and proof-reading of social and environmental audit reports.
- When required, conduct Social and Environmental audits according to international and Code of Conduct standards.
- Coordinate the inspections and audits requests and timelines between factories and final clients.
- Any duties required by the General Manager and Technical Manager including potentially on projects related to innovation.

## Candidate profile:

- 1-year working experience in CSR or Social Auditing background. Previous experience in any of the Manufacturing/Textiles/Processing/Engineering industries is a plus.
- SA8000 auditor course certificate is a plus.
- You will manage time efficiently, from planning and scheduling work within agreed timeframes, to on-site audit delivery and report issuance.
- Great capacity to work in a team with communicative and emphatic skills, you should be able to handle close deadlines.
- Chinese Mothertounge & good English language skills are mandatory.

Send your application and resume to: [alessia.lai@responsabilitas.com.cn](mailto:alessia.lai@responsabilitas.com.cn)

To follow us:



**Make safe – Make fair – Make well**